

PIONEER PRESS

Putting Personality Back in Printing

Employment Application

2965 27th Avenue Greeley, CO 80631 970.330.4800
www.pioneerpresscolorado.com

Today's Date: _____

Full Name: _____
Last First Middle Initial Social Security # _____

Address: _____
Street Address City / State / Zip

Phone: _____ Email: _____

Position you are applying for: _____ Desired Salary: _____

Date available to start: _____ Full Time Part Time Overtime OK Evenings OK

Are you a U.S. citizen? Y N If no, are you authorized to work in the U.S.? Y N

Have you ever been convicted of a felony? Y N If yes, please explain: _____

Military Service (branch): _____ Date from _____ to _____

Rank at discharge: _____ Type of discharge: _____

If other than honorable, explain: _____

EDUCATION

High School: _____ Address: _____

Diploma received? Y N Honors/awards/other: _____

College: _____ Address: _____

Diploma or Degree: _____ Area of specialization: _____

Other: _____ Address: _____

Diploma or Degree: _____ Area of specialization: _____

REFERENCES

Please list 3 professional references who we may contact.

① Full Name: _____

Company: _____

Title: _____ Phone: _____

② Full Name: _____

Company: _____

Title: _____ Phone: _____

③ Full Name: _____

Company: _____

Title: _____ Phone: _____

SKILLS

Please list any skills, special training or other abilities which would be an asset to Pioneer Press. Include software programs in which you are proficient. Also list all office equipment and print production machinery you can operate, if applicable. (Use an additional sheet if necessary)

EMPLOYMENT

① Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Ending Salary: _____
Job Duties: _____
Dates from: _____ to _____ May we contact your supervisor for a reference? Y N
Reason for leaving: _____

② Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Ending Salary: _____
Job Duties: _____
Dates from: _____ to _____ May we contact your supervisor for a reference? Y N
Reason for leaving: _____

③ Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Ending Salary: _____
Job Duties: _____
Dates from: _____ to _____ May we contact your supervisor for a reference? Y N
Reason for leaving: _____

PORTFOLIO

If you have an online portfolio or website with examples of your work, please provide us with the web address:

SIGNATURE

I certify that the information provided is true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

Thank you for your interest in employment with Pioneer Press. If we feel that you may be a good match for an open position, we will contact you to set up an interview. Please note: **Only in-person applications will be considered.** Thank you!



For Pioneer Press office use only. In-person application received by _____ Date received _____